

# VIRTUAL OFFICE PROGRAMS

*Providing all the benefits of a physical office in a  
Downtown Class-A location at a fraction of the cost*

**1600**  
EXECUTIVE  
SUITES

Price per month	\$99	\$149	\$199	\$249	\$299
Prestigious business address	✓	✓	✓	✓	✓
Building directory listing	✓	✓	✓	✓	✓
Receptionist to greet clients	✓	✓	✓	✓	✓
Mail forwarding (extra charge)	✓	✓	✓	✓	✓
Open and scan mail-to-mail (extra charge)	✓	✓	✓	✓	✓
Personalized call answering				✓	✓
Private voice mailbox				✓	✓
Dedicated 612 local phone number				✓	✓
Call transfer to cell				✓	✓
411 directory listing				✓	✓
Conference room/furnished office		8 hrs.	12 hrs.	8 hrs.	12 hrs.
Skyway coworking (tenants only)		20 hrs.	20 hrs.	20 hrs.	40 hrs.

## Additional Monthly Services

Daily mail alert	\$25
Additional DID/voice mail	\$50
Additional business listing	\$50
Additional employee phone answering	\$50
File cabinet rental	\$50
Polycom home phone	\$50

## All Programs Include:

- Impressive reception lobby area
- Caribou Coffee service
- Comfortable kitchen lounge
- Wireless internet access
- Access to dependable support staff
- Personal attention to your business needs